

NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 5
Minutes of Meeting of Board of Directors
July 18, 2019

The Board of Directors (“Board”) of Northwest Harris County Municipal Utility District No. 5 (“District”) met at 14701 Spring Cypress Road, Cypress, Harris County, Texas, on July 18, 2019, in accordance with the duly posted notice of the meeting, with a quorum of directors present as follows:

Jeff P. Collins, President
Larry L. Milberger, Vice President
James Adams, Secretary
Charles Fischer, Treasurer
Bruce Gallun, Director

and the following absent:

None.

Also present were Mr. Jason Hajduk of IDS Engineering Group, Ms. Kayla Crigger of Municipal Accounts and Consulting, Mr. Dane Plumbley of Lennar Homes, Ms. Jessica Junco and Mr. Jon VanderWilt of Costello, Inc., Ms. Katie Golzarri and Mr. Jason Buckley of Clark Condon, Mr. Ken Love Municipal District Services, LLC, Mr. Kai Dussling of Augusta Landscaping, Ms. Jennifer Lembcke of Valencia Pines Homeowners Association, and Mr. James D. Bonham, attorney for the District.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meeting of June 20, 2019, and upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

2. The Board recognized officers from the Harris County Constable’s Office who presented the law enforcement report for the previous month.

3. The Board reviewed the attached bookkeeper’s report, including the invoices reflected thereon and a schedule of District investments. The Board also reviewed a schedule of deposit refunds paid by check executed by the bookkeeper pursuant to the Board’s authorization. The Board acknowledged payment to Harris County pursuant to the Interlocal Agreement for utility relocations for the Telge Road project and also acknowledged payment of the purchase price of the Water Plant No. 5 site. The Board also reviewed the general fund comparison of actual versus budgeted revenues and expenditure for the fiscal year ending July 31, 2018. After review and discussion, upon unanimous vote, the Board approved the bookkeeper’s report and the checks listed thereon. The Board considered the attached resolution adopting a general fund budget for the fiscal year ending July 31, 2020, and upon unanimous vote, the resolution was approved by the Board.

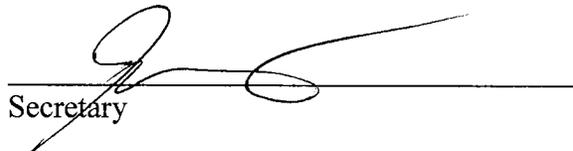
4. The Board then reviewed the operator's report reflecting 47 taps during the previous month bringing the total connections in the District to 7,250. The Board reviewed the billing and collections summary and the operation of the water plants and the sewer treatment plants. It appeared that 92.0% of the water pumped during the previous month had been accounted for, and the report reflected no waste discharge permit violations during the reporting period. The Board discussed repairs and maintenance to the District's facilities since the last Board meeting. Mr. Love reported water pressure issues in the Shaw Acres subdivision, and advised that he would investigate options for increasing the pressure. The Board discussed the status of the smart meter conversion project, and Mr. Love reported on a complaint from the resident at 15507 Hillside Terrace Lane regarding the customer's electronic water meter. Mr. Love reported that the resident believes the water meter is an illegal surveillance device and is harmful to humans and animals. The Board considered the matter and requested Mr. Love respond to the resident and request any evidence supporting the resident's complaint. Mr. Love then presented a request from the developer of The Learning Experience to pay the tap fee in two installments with one-half being paid now and one-half paid in 30 days. The Board discussed the matter and agreed to accept the installment payment agreement. The operator then presented options for an emergency alert system and the Board agreed to consider the options and take action at a future Board meeting. After discussion by the Board, upon unanimous vote, the Board approved the operator's report and authorized termination of service to all customers appearing on the delinquent list in accordance with the District's Rate Order.

5. The attorney for the District then advised that based on information provided by the Harris County Tax Assessor's Office, the District's 2018 taxes are 99.40% collected.

6. The Board then recognized Mr. Jon VanderWilt who presented the engineer's report. The Board approved the pay estimates reflected in the report and approved a proposal for design of Water Plant No. 5. The Board discussed the Storm Water Solutions report and approved a proposal for repairs at the Forest Creek Farm detention facility. The Board also considered a proposal for repair of erosion at the Telge Ranch detention facility by removal of soil and establishment of turf. The Board discussed the matter and requested a proposal from Augusta Landscaping prior to proceeding. Mr. VanderWilt reported on the status of various construction projects in the District as well as the status of the 16th Bond Application pending before the Texas Commission on Environmental Quality. The engineer also reported on the status of annexations under consideration. After further discussion, upon unanimous vote, the engineer's report was approved by the Board.

7. The Board then recognized Ms. Katie Golzarri who reported on the status of the Grant Road landscaping project. The Board discussed the matter and approved Pay Application No. 2, and declared the project substantially complete. Ms. Golzarri reported on the status of the hike and bike trail project including acquisition of easements and approval of plans by Harris County.

There being no further business to come before the Board, the meeting was adjourned.


Secretary