

## **NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 5**

Minutes of Meeting of Board of Directors

January 21, 2021

The Board of Directors (“Board”) of Northwest Harris County Municipal Utility District No. 5 (“District”) met via teleconference, on January 21, 2021, in accordance with the duly posted notice of the meeting, with a quorum of directors present as follows:

Larry L. Milberger, Vice President  
James Adams, Secretary  
Charles Fischer, Treasurer  
Bruce Gallun, Director

and the following absent:

Jeff P. Collins, President.

Also present were Ms. Julie Peak of Masterson Advisors, Ms. Keli Schroeder and Mr. Nelson Gaez of Brown & Gay Engineers, Ms. Kayla Crigger of Municipal Accounts & Consulting, Ms. Katie Golzarri of Clark Condon, Mr. Ken Love and Mr. Austin Muse of Municipal District Services, LLC, Mr. Michael Kaska of KB Home, and Mr. James D. Bonham, attorney for the District.

In the absence of the President, the Vice President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meeting of December 17, 2020, and upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

2. The recognized Ms. Katie Golzarri who presented the park and trail report including the status of acquisition of easements and construction of bridges. The Board approved Pay Estimate No. 7 and reviewed the status of plans for the Trails Phase 2. Ms. Golzarri presented a revised and updated Master Park Plan which was reviewed by the Board. After discussion, upon unanimous vote, the Board approved the Master Park Plan.

3. The Board reviewed the attached bookkeeper’s report, including the invoices reflected thereon and a schedule of District investments. The Board also reviewed a schedule of deposit refunds paid by check executed by the bookkeeper pursuant to the Board’s authorization. The Board also reviewed the general fund comparison of actual versus budgeted revenues and expenditure for the fiscal year ending July 31, 2021. After review and discussion, upon unanimous vote, the Board approved the bookkeeper’s report and the checks listed thereon.

4. The Board then reviewed the operator’s report reflecting 11 taps during the previous month bringing the total connections in the District to 7,629. The Board reviewed the billing and collections summary and the operation of the water plants and the sewer treatment plants. It appeared that 95.4% of the water pumped during the previous month had been

accounted for, and the report reflected no waste discharge permit violations during the reporting period. The Board discussed repairs and maintenance to the District's facilities since the last Board meeting as reflected in the report including rehabilitation of Water Plant No. 4. After discussion by the Board, upon unanimous vote, the Board approved the operator's report including all action items reflected in the report and authorized termination of service to all customers appearing on the delinquent list in accordance with the District's Rate Order.

5. The attorney for the District then advised that based on information provided by the Harris County Tax Assessor's Office, the District's 2020 taxes are 30.3% collected.

6. The Board then considered the attached Order adopting an over 65 or disabled tax exemption for the 2021 tax year, and upon unanimous vote, the Order was approved by the Board.

7. The Board then recognized Ms. Julie Peak who reported on the results of the District's recent refunding bond sale and the savings achieved by the financing.

8. The Board then considered adoption of the attached Order Calling Bond Election for the first Saturday in May 2021 to authorize the issuance of bonds to finance utilities in the District, for refunding outstanding bonds, and for parks and recreational facilities. The Board considered the option of holding the election jointly with Harris County, and upon unanimous vote, the Board adopted the Order calling the election and agreed to hold the election jointly with Harris County.

9. The Board then recognized Ms. Keli Schroeder who presented the engineer's report and reviewed with the Board each item contained therein. After discussion, upon unanimous vote, the engineer's report was approved by the Board. The Board also approved all action items with the exception of the request for an emergency interconnect from HMW Special Water District which was declined by the Board.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary