

NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 5
Minutes of Meeting of Board of Directors
February 18, 2021

The Board of Directors (“Board”) of Northwest Harris County Municipal Utility District No. 5 (“District”) met via teleconference on February 18, 2021, in accordance with the duly posted notice of the meeting, with a quorum of directors present as follows:

Jeff P. Collins, President
Larry L. Milberger, Vice President
James Adams, Secretary
Charles Fischer, Treasurer
Bruce Gallun, Director

and the following absent:

None.

Also present were Ms. Keli Schroeder and Mr. Nelson Gaez of Brown & Gay Engineers, Ms. Kayla Crigger of Municipal Accounts & Consulting, Ms. Katie Golzarri of Clark Condon, Mr. Ken Love and Mr. Austin Muse of Municipal District Services, LLC, Ms. Jennifer Lembcke of Valencia Pines Homeowners Association, and Mr. James D. Bonham, attorney for the District.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board recognized Mr. Austin Muse who advised that no written operator’s report was prepared but reported on the District facilities during the recent freezing weather and loss of power. The operator reported that all generators operated properly with some difficulties obtaining fuel. Mr. Muse reported no loss of power, and therefore, no boil water notice. He also reported that the water system is operating on one pressure plane with chlorine treatment and that there were minor issues at Wastewater Treatment Plant No. 1. Finally, Mr. Muse reported that the interconnect with MUD No. 360 has been opened and that the City of Houston has failed to provide surface water to the North Harris County Regional Water Authority.

2. The Board considered the minutes of the meeting of January 21, 2021, and upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

3. The Board reviewed the attached bookkeeper’s report, including the invoices reflected thereon and a schedule of District investments. The Board also reviewed a schedule of deposit refunds paid by check executed by the bookkeeper pursuant to the Board’s authorization. The Board also reviewed the general fund comparison of actual versus budgeted revenues and expenditure for the fiscal year ending July 31, 2021. After review and discussion, upon unanimous vote, the Board approved the bookkeeper’s report and the checks listed thereon.

4. The Board then recognized Ms. Katie Golzarri who reported on the status of acquisition of easements and construction of the bridges in the Phase 1 trail. The Board

approved Pay Application No. 8 and Ms. Golzarri reported on the status of the Phase 2 trails including approval of plans by Harris County and Harris County Flood Control. The Board reviewed a summary of the maintenance of the trails as well as other plant sites and detention facilities in the District and agreed that at least three bids should be obtained for maintenance of all District facilities.

5. The attorney for the District then discussed with the Board the Federal Trade Commission requirements for adoption of an Identity Theft Prevention Program. The Board confirmed with the District's operator that the program is in place and is not in need of amendment, and upon unanimous vote, the Board adopted the attached Resolution Affirming the District's Identity Theft Prevention Program.

6. The attorney for the District then discussed with the Board the requirement pursuant to Texas Local Government Code, Chapter 203, Subchapter D to file a report (Local Debt Report) with the Texas Comptroller's Office including the District's audit, directors names, contact information for the operator and tax assessor, and authorized and outstanding bonds. After discussion, upon unanimous vote, the attorney was authorized and instructed to prepare and file the necessary report.

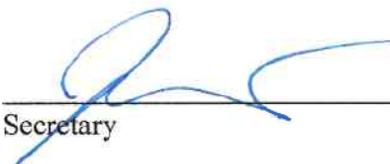
7. The attorney for the District then advised that based on information provided by the Harris County Tax Assessor's Office, the District's 2020 taxes are 91.24% collected.

8. The Board then considered the attached Order engaging a delinquent tax attorney and levying an additional 20% penalty on 2020 taxes which remain delinquent on July 1, 201. After review and discussion, the Board engaged the delinquent tax attorney and adopted the attached Order levying the penalty.

9. The Board then recognized Ms. Keli Schroeder who presented the engineer's report. The engineer reported on the status of the SCADA system improvements and the design of Water Plant No. 5. The Board reviewed the status of the Water Plant No. 2 ground storage tank and hdyropneumatic tank rehabilitation project and approved Pay Estimate No. 3 on the project. The Board authorized the engineer to advertise for bids for improvements to Water Plant No. 4 and acknowledged receipt of the BGE Water Reuse Study. The Board discussed a bond application to the Texas Commission on Environmental Quality for additional funds for Water Plant No. 5 as well as other District improvements and including all outstanding developer reimbursements. After discussion, the engineer was authorized to proceed with the cost summary for the application. The Board approved the additional pay estimates reflected in the report. After further discussion, upon unanimous vote, the engineer's report was approved by the Board.

10. The Board then considered a resolution regarding the voting machines to be used by Harris County in the May 2021 election and adopted the attached resolution approving the voting system.

There being no further business to come before the Board, the meeting was adjourned.


Secretary