

## **NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 5**

### **Minutes of Meeting of Board of Directors**

**March 19, 2020**

The Board of Directors (“Board”) of Northwest Harris County Municipal Utility District No. 5 (“District”) met at 14701 Spring Cypress Road, Cypress, Harris County, Texas, on March 19, 2020, in accordance with the duly posted notice of the meeting, with a quorum of directors present as follows:

Jeff P. Collins, President  
Larry L. Milberger, Vice President  
James Adams, Secretary  
Charles Fischer, Treasurer  
Bruce Gallun, Director

and the following absent:

None.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meeting of February 20, 2020, and upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

2. The Board reviewed the law enforcement report for the previous month.

3. The Board reviewed the attached bookkeeper’s report, including the invoices reflected thereon and a schedule of District investments. The Board also reviewed a schedule of deposit refunds paid by check executed by the bookkeeper pursuant to the Board’s authorization. The Board also reviewed the general fund comparison of actual versus budgeted revenues and expenditure for the fiscal year ending July 31, 2020. After review and discussion, upon unanimous vote, the Board approved the bookkeeper’s report and the checks listed thereon.

4. The Board then reviewed the operator’s report reflecting 25 taps during the previous month bringing the total connections in the District to 7,470. The Board reviewed the billing and collections summary and the operation of the water plants and the sewer treatment plants. It appeared that 94.8% of the water pumped during the previous month had been accounted for, and the report reflected no waste discharge permit violations during the reporting period. The Board discussed repairs and maintenance to the District’s facilities since the last Board meeting. After discussion by the Board, upon unanimous vote, the Board approved the operator’s report and agreed to defer termination of water service on delinquent accounts until the Board reconsiders the matter at the next Board meeting.

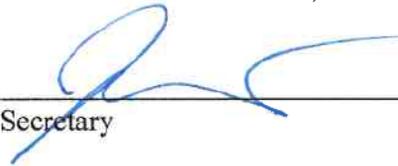
5. The attorney for the District then advised that based on information provided by the Harris County Tax Assessor’s Office, the District’s 2019 taxes are 96.61% collected.

6. The Board then reviewed the engineer's report. The Board discussed the water reuse project and agreed to consider the matter further when the engineer is present. After further discussion, upon unanimous vote, the engineer's report was approved by the Board.

7. The Board discussed the scheduled groundbreaking for the District's trail project and agreed that the groundbreaking should be rescheduled for a later date.

8. The Board then reviewed a memorandum prepared by the District's attorney regarding the requirement for all elected officials of political subdivisions to do cybersecurity training.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary