

NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 5
Minutes of Meeting of Board of Directors
October 15, 2020

The Board of Directors (“Board”) of Northwest Harris County Municipal Utility District No. 5 (“District”) met via teleconference on October 15, 2020, in accordance with the duly posted notice of the meeting, with a quorum of directors present as follows:

Jeff P. Collins, President
Larry L. Milberger, Vice President
James Adams, Secretary
Charles Fischer, Treasurer
Bruce Gallun, Director

and the following absent:

None.

Also present were Ms. Julie Peak of Masterson Advisors, Ms. Keli Schroeder and Mr. Nelson Gaez of Brown & Gay Engineers, Ms. Kayla Crigger of Municipal Accounts & Consulting, Ms. Katie Golzarri of Clark Condon, Mr. Ken Love and Mr. Austin Muse of Municipal District Services, LCC, Mr. Michael Kaska of KB Home, and Mr. James D. Bonham, attorney for the District.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meeting of September 17, 2020, and upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

2. The Board recognized Ms. Katie Golzarri who reported on the status of acquisition of easements for the trail project as well as the status of the bridge construction. The Board considered Change Order No. 2 on the bridge construction, and upon unanimous vote, the change order was approved by the Board. The Board also approved the pay applications reflected in the report. Ms. Golzarri further reported on the design of the Phase 2 trails.

3. The Board reviewed the attached bookkeeper’s report, including the invoices reflected thereon and a schedule of District investments. The Board also reviewed a schedule of deposit refunds paid by check executed by the bookkeeper pursuant to the Board’s authorization. The Board also reviewed the general fund comparison of actual versus budgeted revenues and expenditure for the fiscal year ending July 31, 2021. After review and discussion, upon unanimous vote, the Board approved the bookkeeper’s report and the checks listed thereon.

4. The Board then considered the attached Resolution approving review of the investment policy, and upon unanimous vote, the Resolution was approved by the Board.

5. The Board then discussed the state law requirement to review the District’s investments in compliance with Texas Local Government Code, Section 2270. The Board acknowledged a notation on the Investment Officer’s quarterly investment report

reflecting that the Investment Officer has reviewed the list of scrutinized companies published by the State Comptroller and has confirmed the District's compliance with Texas Local Government Code, Section 2270.

6. The attorney for the District then discussed with the Board the continuing disclosure obligation under MSRB Rule 15c2-12 and the District's bond order covenants. After discussion, upon unanimous vote, the attorney was instructed to prepare the necessary disclosure for filing with EMMA pursuant to MSRB Rule 15c2-12.

7. The Board then reviewed the operator's report reflecting 11 taps during the previous month bringing the total connections in the District to 7,589. The Board reviewed the billing and collections summary and the operation of the water plants and the sewer treatment plants. It appeared that 97.5% of the water pumped during the previous month had been accounted for, and the report reflected no waste discharge permit violations during the reporting period. The Board discussed repairs and maintenance to the District's facilities since the last Board meeting. The operator reported a downhole failure at Water Plant No. 4 and provided a cost estimate for inspection and repair of the water well. Mr. Love advised that an insurance claim had been filed under the boiler and machinery policy. The operator reported that Lift Pump No. 2 was in need of repair or replacement and the Board agreed to replace the pump. The Board then considered an appeal of a high water bill at 14511 Cypress Falls Drive. The Board reviewed the daily readings from the electronic meter and agreed that the customer should be offered relief under the District's established policy. After discussion by the Board, upon unanimous vote, the Board approved the operator's report and authorized termination of service to all customers appearing on the delinquent list in accordance with the District's Rate Order.

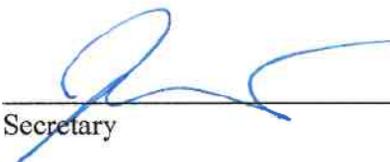
8. The attorney for the District then advised that based on information provided by the Harris County Tax Assessor's Office, the District's 2019 taxes are 99.49% collected.

9. The Board acknowledged publication of Notice of a Public Hearing to consider a \$0.75 tax rate for the year 2020. The Board opened the meeting for public comment or question and, hearing none, the hearing was closed. The Board then considered the attached Order adopting the District's 2020 tax rate, and upon unanimous vote, the Order was approved and executed.

10. The Board then executed an amended statement of directors to reflect the 2020 tax rate and authorized the attorney to file the statement in the real property records.

11. The Board then recognized Ms. Keli Schroeder who presented the engineer's report. The Board approved the plan proposed by Harris County for 25% betterment of additional capacity for the District's detention pond and accepted a proposal from Baird & Gilroy for service related to the SCADA system. The Board also approved the pay estimates reflected in the report. After further discussion, upon unanimous vote, the engineer's report was approved by the Board.

There being no further business to come before the Board, the meeting was adjourned.


Secretary