

NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 5

Minutes of Meeting of Board of Directors

April 15, 2021

The Board of Directors (“Board”) of Northwest Harris County Municipal Utility District No. 5 (“District”) met via teleconference on April 15, 2021, in accordance with the duly posted notice of the meeting, with a quorum of directors present as follows:

Jeff P. Collins, President
Larry L. Milberger, Vice President
James Adams, Secretary
Charles Fischer, Treasurer
Bruce Gallun, Director

and the following absent:

None.

Also present were Ms. Keli Schroeder of Brown & Gay Engineers, Ms. Kayla Crigger of Municipal Accounts & Consulting, Ms. Katie Golzarri of Clark Condon, Mr. Ken Love and Mr. Austin Muse of Municipal District Services, LLC, Mr. Michael Kaska of KB Homes, Mr. Blake Kridel of Storm Water Solutions, and Mr. James D. Bonham, attorney for the District.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meeting of March 18, 2021, and upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

2. The Board recognized Ms. Katie Golzarri who presented the park and trail report. Ms. Golzarri reported on the status of the trail Phase 1 project including the acquisition of easements, completion of bridges and construction. The Board approved Change Order No. 5 and Pay Application No. 10 on the project and discussed preparation of a maintenance project. Director Adams advised that residents of Lakewood Oaks Estates had requested a sign advising that the trail in the area is maintained by Lakewood Oaks and Fairwood and the Board agreed to install such a sign at that location and at Rock Creek.

3. The Board reviewed the attached bookkeeper’s report, including the invoices reflected thereon and a schedule of District investments. The Board also reviewed a schedule of deposit refunds paid by check executed by the bookkeeper pursuant to the Board’s authorization. The Board also reviewed the general fund comparison of actual versus budgeted revenues and expenditure for the fiscal year ending July 31, 2021. After review and discussion, upon unanimous vote, the Board approved the bookkeeper’s report and the checks listed thereon.

4. The Board then reviewed the operator’s report reflecting 58 taps during the previous month bringing the total connections in the District to 7,662. The Board reviewed

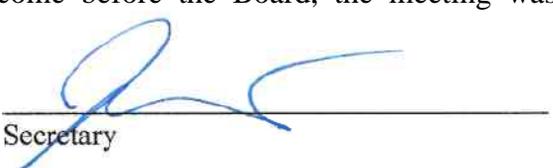
the billing and collections summary and the operation of the water plants and the sewer treatment plants. It appeared that 92.7% of the water pumped during the previous month had been accounted for, and the report reflected no waste discharge permit violations during the reporting period. The Board discussed repairs and maintenance to the District's facilities since the last Board meeting. The operator reviewed with the Board a report on the Identity Theft Prevention program and Water Conservation Plan. The Board reviewed and approved the Consumer Confidence Report. After discussion by the Board, upon unanimous vote, the Board approved the operator's report and all action items contained therein and authorized termination of service to all customers appearing on the delinquent list in accordance with the District's Rate Order. The Board also authorized a schedule of delinquent accounts to be written off as uncollectable.

5. The attorney for the District then advised that based on information provided by the Harris County Tax Assessor's Office, the District's 2020 taxes are 98.39% collected.

6. The Board then recognized Ms. Keli Schroeder who presented the engineer's report. The engineer reported on the status of plan approval for Water Plant No. 5 and the status of rehabilitation of Water Plant No. 2. The Board discussed the expansion of Water Plant No. 4 and accepted a proposal from Advanced Groundwater Solutions for testing. Ms. Schroeder reported on the status of various properties considered for annexation. The Board reviewed a bid tabulation for construction of utilities to serve Telge Ranch, Section 5, and upon unanimous vote, the Board authorized award of the contract to the low bidder. The Board then considered an Interlocal Agreement with Harris County for utility relocations for North Eldridge Parkway, and upon unanimous vote, the agreement was approved by the Board. After further discussion, upon unanimous vote, the engineer's report was approved by the Board.

7. The attorney for the District then reminded the Board of the requirement to do cybersecurity training.

There being no further business to come before the Board, the meeting was adjourned.



Secretary