

**NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 5**

Minutes of Meeting of Board of Directors

September 16, 2021

The Board of Directors (“Board”) of Northwest Harris County Municipal Utility District No. 5 (“District”) met at 14701 Spring Cypress Road, Cypress, Harris County, Texas, on September 16, 2021, in accordance with the duly posted notice of the meeting, with a quorum of directors present as follows:

Jeff P. Collins, President  
Larry L. Milberger, Vice President  
James Adams, Secretary  
Bruce Gallun, Director  
Mindy Cernosek, Director

and the following absent:

None.

Also present was Ms. Julie Peak of Masterson Advisors, Ms. Keli Schroeder and Mr. Nelson Gaez of BGE, Inc., Ms. Kayla Crigger of Municipal Accounts & Consulting, Ms. Katie Golzarri of Clark Condon, Mr. Austin Muse of Municipal District Services, LLC, Mr. Trey Villagran of Caldwell Companies, Mr. Jerry Schroeder of Champions Hydro-Lawn, Mr. Chris Marchiando of Growth Services, Inc., Ms. Lesley Reel of LSquared Engineering, Mr. Chris Sanchez a District resident, and Mr. James D. Bonham, attorney for the District.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meeting of August 19, 2021, and upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

2. The Board then recognized Ms. Katie Golzarri who reported on the status of the Park and Trail Project Phases 1 and 2. The Board addressed various issues and approved Pay Application No. 15. The Board discussed Change Order No. 9 and approved the change order subject to final review by Director Collins.

3. The Board reviewed the bookkeeper’s report, including the invoices reflected thereon and a schedule of District investments. The Board also reviewed a schedule of deposit refunds paid by check executed by the bookkeeper pursuant to the Board’s authorization. The Board reviewed the general fund comparison of actual versus budgeted revenues and expenditure for the fiscal year ending July 31, 2022. After review and discussion, upon unanimous vote, the Board approved the bookkeeper’s report and the checks listed thereon.

4. The Board then reviewed the operator's report reflecting 16 taps during the previous month bringing the total connections in the District to 7,795. The Board reviewed the billing and collections summary and the operation of the water plants and the sewer treatment plants. It appeared that 92.6% of the water pumped during the previous month had been accounted for, and the report reflected no waste discharge permit violations during the reporting period. The Board discussed repairs and maintenance to the District's facilities since the last Board meeting including replacement of a collapsed manhole at a cost of \$69,046.86. After discussion by the Board, upon unanimous vote, the Board approved the operator's report and authorized termination of service to all customers appearing on the delinquent list in accordance with the District's Rate Order.

5. The attorney for the District then advised that based on information provided by the Harris County Tax Assessor's Office, the District's 2020 taxes are 99.48% collected.

6. The Board acknowledged publication of Notice of a Public Hearing to consider a \$0.73 tax rate for the year 2021. The Board opened the meeting for public comment or question and, hearing none, the hearing was closed. The Board then considered the attached Order adopting the District's 2021 tax rate, and upon unanimous vote, the Order was approved and executed.

7. The Board then executed an Amended Statement of Directors to reflect the 2021 tax rate and authorized the attorney to file the statement in the real property records.

8. The Board then recognized Ms. Keli Schroeder who presented the engineer's report. The engineer reported on the status of the Water Plant Nos. 2, 4, and 5 projects and the Board approved all pay estimate reflected in the report. The Board considered an application for use of surplus funds for the Treeline Golf Club Project, and upon unanimous vote, the Surplus Funds Application was approved by the Board. The Board authorized advertisement for bids for improvements to Lift Stations No. 1 and 2 and authorized design of improvements for Lift Stations No. 3 and 4. The Board recognized Ms. Leslie Reel of LSquared Engineering, who advised that her client is interested in annexation and development of a townhouse project on Telge Road. The Board referred Ms. Reel to the District's engineer for further discussion. After further discussion, upon unanimous vote, the engineer's report was approved by the Board.

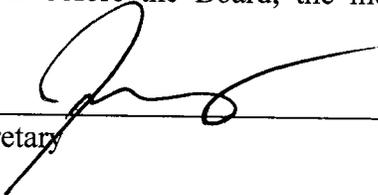
9. The Board then recognized Ms. Julie Peak, the District's financial advisor, who presented the Preliminary Official Statement for the District Series 2021 Bonds. The Board reviewed the document including the certification contained therein, upon unanimous vote, the Board approved the distribution of the Preliminary Official Statement and advertisement for sale of the bonds.

10. Ms. Peak then engaged the Board in a discussion regarding a potential refunding of a portion of the District's debt by the issuance of refunding bonds in 2022. The Board discussed the matter and authorized the attorney and financial advisor to proceed with the necessary documents to be considered at the next Board meeting.

11. The Board then recognized Mr. Jerry Schroeder of Champions Hydro-Lawn, who provided photographs of various areas in the District which need attention. Mr. Schroeder suggested remedial action to each area, and the Board agreed to consider the projects when cost estimates are provided. The Board discussed modifying the mowing schedule in the District and requested a recommendation from Champions Hydro-Lawn.

12. The Board then recognized Mr. Trey Villagran of Caldwell Companies who reported on various projects in the District including the proposed annexation.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary